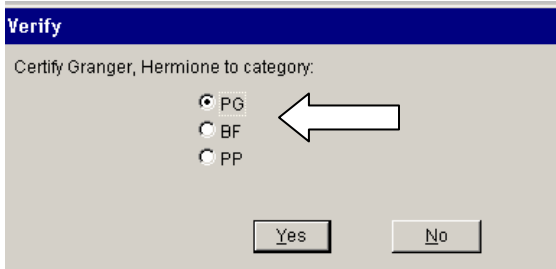
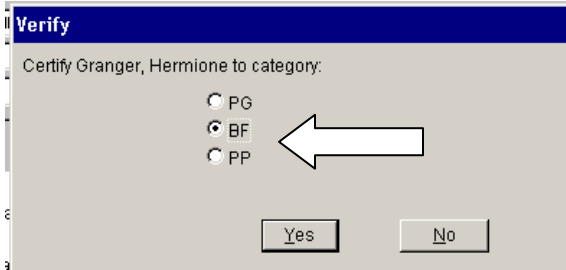




Question	Answer
<p><b>Changing a Pending Client from Pregnant to Breastfeeding</b></p> <p>How do I change a pending client from a category of PG to BF?</p>	<p>Let's say that Hermione Granger called for an appointment as a pregnant woman. You pre-screen her and make an appointment for next week. Now she is in KWIC as a pending, pregnant woman. She calls in a couple of days to say that she has already delivered. Do not try to change her category in KWIC until she comes in for her appointment. Make a short note in "Special Needs" on the Demographics tab that she already delivered. Add an appointment for the baby.</p> <p>At the appointment, you will start to certify Hermione as usual. Upon opening Precertification (or New Certification or Recertification) you get a verification screen asking if you want to certify her as pregnant, because that was the category you selected when you pre-screened her.</p>  <p>Just click on BF (or PP as appropriate) to change away from PG.</p>  <p>Proceed with the certification.</p>





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September 2006



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